

**MINUTES OF A MEETING OF THE  
BOARD OF DIRECTORS OF FRIENDS OF THE ELEPHANT SEAL  
August 17, 2011**

Board members present: Donovan Marley, Tim Postiff, Jim Brownell, George Larsen, Michele Roust, Ken Dunn, Brandt Kehoe, and Megg McNamee  
Also present Lisa: Remington, Supervising State Park Ranger and Marcella Botheilho

**Topic: Miscellaneous Paperwork required by State Parks**

Discussion: We reviewed the forms that will be required by State Parks for all FES docent volunteers to sign. The forms include: EMPLOYEE'S/VOLUNTEER'S PRE-DESIGNATION OF PERSONAL PHYSICIAN, VOLUNTEER SERVICE AGREEMENT (which will require the Volunteer Duty Statement to be attached), APPLICANT'S CERTIFICATION OF ESSENTIAL FUNCTIONS and DATA BASE INFORMATION sheet. Lisa suggested that we create our own "Duty Statement" pertinent and unique to FES. She will provide a sample and send it to Marcella via email.

We also discussed the issue regarding "intellectual property" and State Park's authority of ownership. Board members indicated concern that photographs and writings created by FES volunteers not necessarily be subject to State Parks ownership. Lisa will further clarify this with other Cooperating Associations and State Parks. She also reiterated her certainty that State Parks has no interest in "owning the rights" to any of the photographs or writings created outside of State Parks parameters. Credit/authorship will be clearly printed on any materials that FES docents/volunteers/members create that appear on State Parks materials.

Brandt also mentioned that Wayne Breece, Cooperating Association Program Manager for State Parks has requested a copy of FES By Laws and Articles of Incorporation, a list of the current Board of Directors and the IRS documentation confirming FES's status as a 501(3)(c) non-profit organization. Brandt will gather all of the documents and get them to Wayne.

**Topic: Webcam**

Brandt reported that Tom Edich is getting re-involved with the webcam project. Once the list of components is finalized then a secure enclosure can be designed. Tom is going to follow up and get back to Brandt regarding location and enclosure design.

**Topic: Signage**

We discussed the idea of having a sign made that we can post at the bluff for the visitors. The sign would encourage visitors to go to either the North or South end for better eSeal viewing during the "low season" when there aren't that many seals. Michele suggested a company named Folia may be able to create a sign for us. The new sign could be temporarily attached to an already existing structure.

We also discussed a repair job that is needed to the aqua signs on the fence that demonstrate the various lengths of eSeals.

**Topic: Treasurers Report**

Megg handed out a chart showing the checking and savings account balances from August 2002 to August 2011. In August 2002 the checking account balance was \$3,440 and in August 2011 it is \$16,370. In August 2002 the savings account balance was \$5,300 and in August 2011 the balance is \$55,272. Cash on hand in August 2002 was \$8,740. In August 2011 cash on hand is \$71,642.

**Topic: Membership**

Donovan reported that half way through the 3<sup>rd</sup> quarter we have received \$5,340 in memberships. He also reported that the mailings to lapsed members are done. Donovan expects \$40,000 in membership fees will be collected by the end of this year. This number will include both solicited and un-solicited memberships. He also reiterated the importance the acquisition of the web cam has been as a stimulus for this current drive and that it is time to think about a new “project” for the next membership drive. He also suggested we create an escrow account to maintain the web cam once it is purchased, installed and operating.

At Donovan’s suggestion we discussed the idea of spearheading the creation of a book to include northern and southern elephant seals utilizing the current research. We also talked about the idea of perhaps putting a scientific conference together prior to the creation of a book. Our rookery is an international resource that we should be able to utilize for the project. The Board tossed around several ideas and will continue to consider the idea.

**Topic: Training Committee**

Tim reported that there are currently 7 accepted trainees for the fall training session. Tim also mentioned that if FES becomes a Cooperating Association with State Parks *prior* to the next Fall Training, necessary paperwork and Hearst San Simeon State Park Training will be incorporated into the regular FES Docent training program. The 2011 training program will be held on October 1<sup>st</sup>, 15<sup>th</sup> and 29<sup>th</sup>.

**Topic: Cambria Nursery/FES Fundraiser**

The date of October 22<sup>nd</sup> was approved. Hours will tentatively be from 4:00-6:00 pm. Times are dependent on Nursery hours. Last year we charged \$5 but will charge \$10 this year. Brandt agreed to “man the booth”. Marcella and Becki will handle contacting Harmony Cellars for the wine pour. Cambria Pines Lodge is willing to provide the food.

**Topic: Miscellaneous**

Marcella reported that Cavalier management has agreed to purchase and install a new heater for our office. Installation should occur next week. Marcella also asked if they would be willing to make a sign for us similar to the one they made for the Chamber.

**Next meeting will be on September 20<sup>th</sup> at 1:00 p.m.**