

MINUTES OF A MEETING OF THE  
BOARD OF DIRECTORS  
OF  
FRIENDS OF THE ELEPHANT SEAL  
A California Non-Profit Corporation

A meeting of the Board of Directors of *Friends of the Elephant Seal*, a California non-profit corporation, was held on August 23, 2000 at 3:00 p.m. at the offices of the corporation located at 250 San Simeon Avenue, Suite 3B, San Simeon, California.

The following Directors were present: Mike Levy, Steve Franz, Kerri Caserio, Ray Easton Also present were Ann Grossman, Susan McDonald and Brian Caserio. Directors not present were: Kay Franz and Phil Adams.

Ray Easton, Board Vice President, called the meeting to order at 3:00. Susan McDonald, Docent Program Coordinator, read the resignation of Phil Adams, Board President, into the Minutes. Susan also read a letter from Phil informing the Board of the status of things Phil had been working on. Susan went on the report on a telephone conversation that she had with Phil as well. A copy of Phil's resignation is attached hereto, a made a portion of these Minutes.

A full discussion ensued regarding the resignation and reinstatement of Susan McDonald, Docent Program Coordinator.

Ray Easton voiced his concerns about the Board and felt that the Board needed to expand. A discussion was held thereon.

Susan then asked the Board for control over the docent program and office. She would like to be able to take some actions without Board approval. A full discussion was held thereon. The Board has requested a job description from Susan.

The Board then discussed the future of the Board and future procedures in expanding the Board. Future Board members will need to be discussed beforehand with the full Board, and possibly, come to 2 or 3 meetings to see if they work well in conjunction with the Board and how the Board relates to them. The Board will set-up procedures in the future for electing new Board members.

The direction of the organization was discussed as well, and it was agreed that the Board would like to keep *Friends of the Elephant Seal* under local control.

Peter Wolff, a docent, had submitted an idea to the Board about docent classification. It was briefly discussed and the Board will ask Peter to come to the next Board meeting to further explain his idea.

It was pointed out that the Board would need to elect a new President. Susan suggested Ray Easton. Ray graciously turned down the offer. The discussion was tabled at this time.

Kathryn Karako, a docent, was mentioned for a prospective new Board member. A motion was made, seconded, and unanimously passed that:

RESOLVED: The Board of Directors will ask Kathryn Karako to become a new Director of the Board.

A full discussion was held on bluff maintenance and the new fencing constructed on the bluff at Vista Point 3 by Phil Adams and some of the docents.

Ray Easton discussed with the Board his conversation with a tour bus company he has worked with in the past. It was agreed that this company would gladly increase their donation to \$2.00 per visitor for docent lead tours. Susan mentioned that Yutta Jacobs has been handling other tour bus scheduling. The Board requested that Yutta be asked to come to the next meeting to discuss her tour bus procedures with the Board.

The slide show, outreach program and lecture series were discussed. Phil had been handling these programs and future scheduling of them will need to be reallocated. Concerning the slide show, Kathryn Karako will handle scheduling in the south county and Mike Levy will handle the scheduling for the north county. The lecture series will be brought up at the next docent meeting and we will ask for a volunteer to head this program.

Susan mentioned that a docent meeting had been scheduled for September 19<sup>th</sup> at the Vet's Hall in Cambria. The agenda for the meeting was discussed. Susan is trying to arrange for the Environmental Hero Award to be presented at that meeting. It was brought up that some docents are having concerns about the latest Board changes and that this might be a good venue for them to discuss their concerns as well as ask questions. It was also suggested that a docent liaison be named from the Board as a future contact to whom the docents can voice any future concerns. A motion was made, seconded, and unanimously passed that:

RESOLVED: Mike Levy was act as Board liaison with the docents.

Susan informed the Board that the County Community Foundation has notified *FES* that we can apply for a grant for up to \$5,000. Susan suggested that we propose the use the money for our outreach program and future newsletters. A discussion was held thereon. A motion was made, seconded, and unanimously passed that:

RESOLVED: *Friends of the Elephant Seal* will apply for the grant.

The Board approved the purchase of an antivirus program for the computer. In the future, Susan has authority to make purchases up to \$100, without Board approval, for office needs.

Chet Forest, an advisor to the Monterey Bay National Marine Sanctuary, had called the *FES* office to ask if we would like an MBNMS display. Susan showed the Board a picture of the

display, and a discussion was held as to if we would like it or not. It was decided that it would be nice for a short time, but not as a permanent display. Susan will talk with Chet further on it.

The future docent training was discussed. Susan informed the Board that she felt Kathryn Karako and Mike Levy would be excellent to head the program and the training committee. The committee will consist of Kathryn, Mike, Ray Easton, Susan McDonald and Ann Grossman. A discussion was held on how many to train, the past attrition rate, etc. A letter will be sent to the docents, to inquire as to whom wants to continue with the program and who doesn't.

Kerri Caserio gave the Treasurer's Report, a copy of which is attached to these Minutes and made a part hereof.

The next Board meeting will be on Tuesday, September 12<sup>th</sup> at 3:00 p.m.

There being no further business to come before the meeting, it was adjourned at 5:15 p.m.

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ANN GROSSMAN, Recording Secretary

ATTEST:

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RAY EASTON, Vice President